

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

January

AGENDA

- | | | Lead by |
|--|---|------------------|
| 1. BUSINESS ITEMS | | |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
|
 | | |
| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Board Matters | |
| | 2.1.1 Annual Review of Directors Roles and Responsibilities | CHAIR |
| | 2.1.2 Co-option of Directors | CHAIR |
| 2.2 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 | Financial Matters | |
| | 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
| | 2.3.2 Quarterly Financial Report to the Membership | FINANCE D |
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| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
|
 | | |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club

MEETING OF THE BOARD OF DIRECTORS

February

AGENDA

- | 1. BUSINESS ITEMS | | Lead by |
|--|---|------------------|
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
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| 5. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.2 | SWOT | |
| | 2.2.1 Aims and Objectives | CHAIR |
| | 2.2.2 Directorates | CHAIR |
| 2.3 | Financial Matters | |
| | 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
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 | | |
| 6. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
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 | | |
| 7. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

March

AGENDA

- | | | |
|--|---|------------------|
| 1. BUSINESS ITEMS | | Lead by |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
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| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.2 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 | Financial Matters | |
| | 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
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 | | |
| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
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 | | |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club

MEETING OF THE BOARD OF DIRECTORS

April

AGENDA

- | | Lead by |
|---|---------------------|
| 1. BUSINESS ITEMS | |
| 1.1 Apologies | CHAIR |
| 1.2 Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 Matters arising | CHAIR |
| 2. ITEMS FOR DECISION OR DISCUSSION | |
| 2.1 Commercial Matters | |
| 2.1.1 Team Kit | COMMERCIAL D |
| 2.2 Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 Financial Matters | |
| 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
| 2.3.2 Quarterly Financial Report to the Membership | FINANCE D |
| 3. ITEMS TO RECEIVE AND NOTE | |
| 3.1 Operational Reports | V CHAIR |
| 4. OTHER | |
| 4.1 Any Other Business | CHAIR |
| 4.2 Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club

MEETING OF THE BOARD OF DIRECTORS

May

AGENDA

- | | | Lead by |
|--|---|------------------|
| 1. BUSINESS ITEMS | | |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.2 | Draft New Business Plan | |
| 2.2.1 | Draft New Aims and Objectives | V CHAIR |
| 2.2.2 | Proposed Chairanges to Directorates | V CHAIR |
| 2.2.3 | Proposed Draft Budget | FINANCE D |
| 2.3 | Club Matters | |
| 2.3.1 | League and Cup Applications and registrations | CLUB SEC |
| 2.4 | Financial Matters | |
| 2.3.1 | Monthly Financial Review (actual v budget) | FINANCE D |
| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|-------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

June

AGENDA

- | | | |
|--|--|--------------------|
| 1. BUSINESS ITEMS | | Lead by |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
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| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Annual Review | |
| | 2.1.1 Aims and Objectives | CHAIR |
| | 2.1.2 Directorates | CHAIR |
| | 2.1.3 Budget | |
| | 2.1.4 Election Policy, Code of Conduct, Board Membership Policy, Supporters Behaviour Policy | SOCIETY SEC |
| 2.2 | Football Matters | |
| | 2.2.1 Pre-season Training | FOOTBALL D |
| | 2.2.2 Ground | FOOTBALL D |
| 2.3 | Financial Matters | |
| | 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
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| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
|
 | | |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

July

AGENDA

- | | | |
|--|--|--------------------|
| 1. BUSINESS ITEMS | | Lead by |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
|
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| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 22.1 | Present Draft Business Plan | |
| | 2.1.1 Aims and Objectives | CHAIR |
| | 2.1.2 Directorates | CHAIR |
| | 2.1.3 Budget | |
| | 2.1.4 Election Policy, Code of Conduct, Board Membership Policy, Supporters Behaviour Policy | SOCIETY SEC |
| 2.2 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 | Financial Matters | |
| | 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
| | 2.3.2 Quarterly Financial Report to the Membership | FINANCE D |
|
 | | |
| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
|
 | | |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

August

AGENDA

- | 1. BUSINESS ITEMS | Lead by |
|---|------------------|
| 1.1 Apologies | CHAIR |
| 1.2 Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 Matters arising | CHAIR |
|
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| 2. ITEMS FOR DECISION OR DISCUSSION | |
| 2.2 Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 Financial Matters | |
| 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
|
 | |
| 3. ITEMS TO RECEIVE AND NOTE | |
| 3.1 Operational Reports | V CHAIR |
|
 | |
| 4. OTHER | |
| 4.1 Any Other Business | CHAIR |
| 4.2 Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

September

AGENDA

- | | | |
|--|---|------------------|
| 1. BUSINESS ITEMS | | Lead by |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors (date) | CHAIR |
| 1.3 | Matters arising | CHAIR |
|
 | | |
| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 | Financial Matters | |
| 2.3.1 | Monthly Financial Review (actual v budget) | FINANCE D |
|
 | | |
| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
|
 | | |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club

MEETING OF THE BOARD OF DIRECTORS

October

AGENDA

- | | | Lead by |
|--|--|------------------|
| 1. BUSINESS ITEMS | | |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors dated 2 December 2009 | CHAIR |
| 1.3 | Matters arising | CHAIR |
| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Society Matters | |
| 2.1.1 | Organise Annual General meeting | CLUB SEC |
| 2.2 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 | Financial Matters | |
| 2.3.1 | Monthly Financial Review (actual v budget) | FINANCE D |
| 2.3.2 | Prepare Audited Accounts | |
| 2.3.3 | Quarterly Financial Report to the Membership | FINANCE D |
| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|-------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

November

AGENDA

- | | | |
|--|--|------------------|
| 1. BUSINESS ITEMS | | Lead by |
| 1.1 | Apologies | CHAIR |
| 1.2 | Minutes of the Meeting of the Board of Directors dated 2 December 2009 | CHAIR |
| 1.3 | Matters arising | CHAIR |
|
 | | |
| 2. ITEMS FOR DECISION OR DISCUSSION | | |
| 2.1 | Society Matters | |
| 2.1.1 | Agenda for the Annual General meeting | CLUB |
| 2.1.2 | Elections and Co-options to the Board | CLUB |
| 2.2 | Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 | Financial Matters | |
| 2.3.1 | Monthly Financial Review (actual v budget) | FINANCE D |
|
 | | |
| 3. ITEMS TO RECEIVE AND NOTE | | |
| 3.1 | Operational Reports | V CHAIR |
|
 | | |
| 4. OTHER | | |
| 4.1 | Any Other Business | CHAIR |
| 4.2 | Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |

Scarborough Athletic Football Club
MEETING OF THE BOARD OF DIRECTORS

December

AGENDA

- | 1. BUSINESS ITEMS | Lead by |
|--|------------------|
| 1.1 Apologies | CHAIR |
| 1.2 Minutes of the Meeting of the Board of Directors dated 2 December 2009 | CHAIR |
| 1.3 Matters arising | CHAIR |
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| 2. ITEMS FOR DECISION OR DISCUSSION | |
| 2.1 Board Matters | |
| 2.1.1 Review Composition of the Board | CHAIR |
| 2.1.2 Election of Chair and Vice Chair | CHAIR |
| 2.2 Monitor and Review progress against Business Plan | V CHAIR |
| 2.3 Financial Matters | |
| 2.3.1 Monthly Financial Review (actual v budget) | FINANCE D |
|
 | |
| 3. ITEMS TO RECEIVE AND NOTE | |
| 3.1 Operational Reports | V CHAIR |
|
 | |
| 4. OTHER | |
| 4.1 Any Other Business | CHAIR |
| 4.2 Date and Venue of the next Meeting | V CHAIR |

PAPERS

- | Agenda Item | Title |
|--------------------|--|
| 1.2 | Draft Minutes of the Meeting of the Board of Directors (previous month). |
| 2.1/2.2 | The Current Business Plan. |
| 2.3 | Budget Reports. |
| 3.1 | Operational Reports. |